

DAAST 2024- Final Meeting

June 10, 2024

3:30pm

Zoom

Attendees: Dana Lodge, Antonia Garcia, Steven Phillips, Samantha Cairry, Christopher Lewis, Jimmy Tran, John Ngyuen, Hai Dang Tran

I. Hotels/Marketing & Promotions

- a. Hotel Update
- . Marketing & Promotions
 - i. Webpage Update
- a. Promotional Items
 - i. Water Bottles
 - ii. Need 2-3 week prior for the bags
 - 1. Need 25 per team and 36 teams (900)

II. Event/Tournament

- a. Registration
 - i. Location is the same with tent in the middle
 - 1. 20 By 40 Tent
- b. Water
 - . Water stations, same as last year
- c. Overnight Security
 - i. Set up for night before
- d. Stage
 - i. Same stage location as last year
 - ii. Make sure skirt is on and it is flat for people to walk on
 - iii. Would like to do Raffle using the audio system to use to call out the raffle
- e. Opening Ceremony
 - i. Fireworks on parking lot
 - ii. Same as previous year
- g. Closing Ceremony
 - i. Will be longer by roughly 45 mins
 - ii. More Formal setting
 - iii. Drawing for give aways
 - iv. Would like to use sound system
 - 1. Multiple speakers
 - 1. Had only 2 speakers on stage and unable hear in the back
 - 2. Need at least 2 microphone
- h. Concessions, Food/Beverage, Vendors, Ice
 - i. Ice truck will be the same as last year
 - 1. Trailer will be monitored
 - ii. Vendors
 - 1. Max 2 food
 - 2. Nonfood is at the discretion of the event

- iii. Need for refrigeration and freezer
- i. Storage
 - i. Storage will be available
- j. Restrooms
 - i. Will have 8 portable restrooms orders
 - 1. 2 sets of four with a sink with each
- k. Trash/Waste Services
 - i. EWS has cans and Sunday morning service
 - ii. Dumpster nearby for large trash
- l. Police/First Aid
 - i. Will have Aquatics staff at Tent
 - ii. Will have EMS on Call
- . Other Activities
 - i. Hawaiian Falls
 - ii. Strike and Reel
 - iii. Downtown/Food Coupons

III. Event Needs

- a. Equipment
 - i. Stage
 - ii. Tents
 - 1. 2 tents per field from city
 - 2. Can put up tents on Friday
 - 1. Staff hours 9am to 4pm
 - iii. Tables/Chairs
 - 1. Tables:
 - 1. 8 tables for registration area
 - I. 2 chairs each table
 - 2. 2 tables at first aid
 - I. 14 chairs
 - 2. Chair: 50-60 in front of stage area
 - iv. Golf Carts
 - 1. 6 rented (only wants VN)
 - 1. 6 four passengers
 - 2. 2 flatbeds
 - 3. Need one for fire and one for police
 - v. Barricades
 - 1. Hawaiian Falls Parking
- b. Onsite Needs
 - i. Water
 - ii. Electrical
- c. Signage
 - i. Brackets
 - 1. Need by June 1
 - ii. Field Numbers
 - 1. Parks to add

- iii. Corner Flags

IV. **First Responders**

- a. Registration
 - i. 10x10 tents for check in
 - ii. Check in time at 7:30am
 - iii. Have 8 teams solidified for next year
- b. Layout
 - i. Same as DAAST
- c. Event Schedule
 - i. Opening Ceremony
 - ii. Games
 - iii. Closing Ceremony
 - iv. Other Activities
- d. Vendors
 - i. No food vendor, foundation will be providing food for all players and volunteers
- e. Promo Items
 - i. Need additional bottles
 - 1. Max Teams is 12 with 25 per team
 - 2. Need additional for elected officials
 - 3. Different color from last year
- f. Event Needs (will do the same as last year for event)
 - i. Equipment
 - 1. Tents
 - 2. Tables/Chairs
 - 1. Would like picnic tables again
 - 2. Tables and chairs for the registration area
 - 3. Golf Carts
 - 1. Number was fine until city employee took the cart
 - 4. Barricades